

POLICY MANUAL

Date of Issue: 7/99

Policy # GME-8242-011

Revisions: 1/03, 5/03, 8/03, 10/07, 7/10
10/10, 7/12

Department of Primary Responsibility:
Academic Division– Graduate Medical Education

Subject: Moonlighting

Distribution: GMEC, Residents, Department Chair

POLICY:

I. **Introduction:**

This policy sets forth the requirements applicable to residents of Ochsner Clinic Foundation who choose to participate in Moonlighting opportunities which are outside of the scope of the training program.

II. **Scope:**

This policy applies to all active residents appointed to Ochsner Clinic Foundation sponsored, accredited residency programs.

III. **Policy:**

- a. Residents are not required to engage in Moonlighting.
- b. Residents who wish to engage in the practice of medicine outside of their formal training program must have the explicit written approval of their program director. The program director's written permission will be included in the resident's file.
- c. All residents who engage in Moonlighting must have a full unrestricted license to practice medicine and have a state and federal (DEA) license to prescribe.
- d. All Moonlighting hours are counted in duty hour calculations as defined in ACGME – Common Program Requirements (VI. – VI.A.6 Resident Duty Hours in the Learning and Working Environment).
- e. All Moonlighting opportunities must be reviewed and approved by the Graduate Medical Education Committee (GMEC) prior to implementation. Graduate Medical Education maintains a list of all current, approved, moonlighting opportunities for residents.
- f. Moonlighting hours will be limited to a maximum of **24** hours per month. Exceptions to this restriction will be considered on a case by case basis and approval must be granted by the Program Director, DIO and Graduate Medical Education Committee.
- g. Moonlighting at Ochsner Community Hospitals requires credentialing through the Medical Staff Office of the employing hospital and all activity at the Community Hospital must be in compliance with the Medical Staff bylaws of that facility.
- h. Moonlighting is a privilege. Resident's who choose to moonlight will be monitored by their program director, and this privilege will be revoked by the program director if he/she feels that the moonlighting is adversely affecting the resident's patient care or compromising their education, or the resident is at risk for duty hour violations or excessive sleepiness/fatigue.
- i. PGY-1 residents are not permitted to moonlight.

- j. Ochsner provided liability coverage **does not** extend to **non-approved, off campus medical employment** activities, and participation in these activities could result in the termination of the participating resident's training.
- k. J1-Visa holders are restricted from all Moonlighting privileges.
- l. Violation of this policy will result in immediate suspension or termination.

IV. **Procedure:**

- a. Application for Moonlighting privileges must be submitted annually at the beginning of each Academic Year. All supporting documentation is required at the time of application for review. In addition to having a completed, approved Moonlighting application, residents must be in good standing and progressing satisfactorily as determined and documented by the Program Director.
- b. Residents must obtain approval signatures from the Program Director prior to submitting the Moonlighting Application to Graduate Medical Education.
- c. Moonlighting may not begin until all parties have reviewed and assured that all requisite criteria are met and approved. Application for Moonlighting privileges must be renewed annually.

Any non-compliance with the requirements of this policy, accrediting and regulatory agency regulations in the scope of Moonlighting activity will be grounds for immediate dismissal from the program.

SIGNATURES:

William W. Pinsky, M.D.
Executive Vice President
Chief Academic Officer

Ronald G. Amedee, M.D.
Designated Institutional Official
Graduate Medical Education

**OCHSNER CLINIC FOUNDATION
GRADUATE MEDICAL EDUCATION**

PLEASE PRINT

Name: _____

Position: _____

(i.e. PGY 2,3,..... in xxxxxxxx Program)

Estimated average number of hours Moonlighting per month throughout the year

(i.e. 20 hrs/mo. for 3 mo./yr. = 5 hrs/mo.)

Louisiana State Medical License Number: _____

Federal Drug Enforcement Administration Number (DEA): _____

Position Description: *(Append additional pages/support documentation, as needed)*

Position Location: *(Full address, telephone #, contact person, and title).*

Educational Value: *(Append additional pages/support documentation, as needed)*

APPROVALS

In signing this application, I _____, understand and will comply with the
(Print name legibly)
 Ochsner Clinic Foundation "Moonlighting Policy. I further understand that according to ACGME guidelines, I may work no more than 80 hrs per week averaged over a consecutive four week period. Moonlighting that occurs during my training is counted toward the 80 hour limit. I further understand that permission to moonlight may be withdrawn if I exceed the 80 hour duty hour week or if my evaluations ratings began to decline or if moonlighting interferes with the call schedule.

 Signature
 Resident Applicant

 Date

I, _____, agree to act as faculty preceptor for this experience, providing back-up, as
(Print name legibly)
 required.

 Signature
 Faculty Preceptor

 Date

I, _____, have reviewed this resident applicant's academic file and verify that he/she is:
(Print name legibly)
 a) in good standing with above average evaluations, and b) has a current, permanent Louisiana Medical License. Should his/her status change, I will notify both the employing Department and Graduate Medical Education, in writing, immediately. Reinstatement will require completion of a new application, with review and approval process.

 Signature
 Program Director

 Date

 Signature
 Ronald G. Amedee, MD, DIO
 Graduate Medical Education

 Date